



Minutes of BOT meeting 19/02/2024

Meeting opened @ 11.20am:

- **Present on site**
 - Allan Edmondson – Presiding Member
 - Mel Foote – Parent Member
 - Carol Willard - Principal
 - Craig Serenge - Staff Representative
 - Carol Willard – Minute taker
- **Present via Teams Link**
 - Alexis Jensen – Parent Member
- **Absent / Apologies**

None

Minutes from Meeting 27/11/2023

Approved AE/ Seconded MF

- **Financial Report**
 - Governance – November & December Governance *Approved MF, Seconded CS*
 - Ed Tech will present at BOT meeting 2024
- **Personnel**
- **School Doc Policies for Review**

Titiriti o waitangi <https://parksidespecialist.schooldocs.co.nz/7547.htm>

Board responsibility <https://parksidespecialist.schooldocs.co.nz/17841.htm>

School character/ Special Character <https://parksidespecialist.schooldocs.co.nz/43534.htm>

Documentation and Self Review Policy <https://parksidespecialist.schooldocs.co.nz/10027.htm>
To be approved at next meeting

Behaviour and Incident Report

Approved. CW, Seconded AE

Health and Safety Report

Summarised by CW with extended report to follow

All drills were logged and dated and any issues arising have been addressed

AOB

- Te Aroha team will organise a mid-year and end of year Christmas event (Approved AE, Seconded CS)
- Discussion re: appointment of a business manager
- Discussion re: TAs to Teachers. MF and CW to bring a proposal to meeting 25/03/2024
- One BOT member is stepping down. Discussion re: interest from community. One parent demonstrated interest but would like to change the time of meetings in order to attend. BOT voted unanimously to keep current schedule, including times set for 2024. BOT Presiding Member will inform relevant parent. Constitutional change will be shared to school community to bring constitution from 5 down to 3.
- Discussion re: setting up of Principals Performance Agreement. CW will set up again with previous provider
- BOT approved the continuation of Transition students to be educated at their current premises with the aim for students to access the community as much as possible).

General Business

Meeting Closed: 1.25 pm

Next Meeting: 25/03/2024



Presiding Member: _____.

Date: _